

Payroll Service agreement

1. _____ (Client Employer) agrees to accept payroll processing services from DEN-CHEX LLC (payroll service provider).
 2. We agree to provide the necessary documentation from time to time as required by the payroll provider to complete the payroll process.
 3. We understand and agree that the payroll provided by the payroll service provider is fee based and as agreed and mentioned in appendix I.
 4. We agree that the payroll will be a direct withdrawal from our corporate business account, details of which are provided as below and will be a direct deposit into the our employee personal accounts.
 5. We agree that the periodic payroll as agreed was _____ (Monthly/biweekly) and will be run only upon providing the worked hours by the employee
 6. We agree to the non-payroll maintenance fee \$25 for the months of no payroll.
 7. We agree to the initial setup fee \$100 (non-refundable). If we stop payroll, we agree to pay a re-setup fee of \$100 when discontinued and re-started.
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SIGNATURES OF CORPORATE OFFICER _____

DATE _____

AUTHORIZATION FOR AUTHOMATIC WITHDRAWAL FROM CORPORATE A/C

The Undersigned employer authorizes DEN-CHEX LLC, the payroll service provider to make automatic withdrawals from time to time in the account identified below and authorizes the bank to accept such withdrawals. It is agreed that these withdrawals may be made electronically and under the rules of the Michigan Automated Clearing House associations(MACHAA).

Primary Account

Bank Name: _____

Bank Routing No: _____

Checking Or Savings account Number: _____

Employer details

Name _____ EIN _____

Street address _____

City _____ State _____ Zip _____

Signature _____ Date _____

Please paste or copy of a corporate voided check in this box

APPENDIX (i)

Service fee schedule

1.	The payroll service fee (per payroll/per company) The per employee pay roll fee (upto 5 employees)	\$40 \$4/employee
2.	The payroll service fee (per payroll/per company) The Per employee payroll fee (6-10 employees)	\$45 \$5/employee
3.	The payroll service fee (per payroll/per company) The Per employee payroll fee (11-25 employees)	\$60 \$5/employee
4.	The payroll service fee (per payroll/per company) The Per employee payroll fee (26-50 employees)	\$100 \$6/employee

Acknowledgement:

We have read the service fee schedule and agree to the price listing provided.

Signature: _____